

## APPLICATION FOR NEW/RENEW TRADE LICENCE

To,

The Chairperson / Executive Officer  
Lala Municipal Board, Lala.

Affix recent  
Passport size  
Photo

Sir / Madam,

I have the honour to request you kindly grant me a new/Renewal of a Trade  
licence for the year \_\_\_\_\_ for which my particulars are given below:-

1. Category of shop \_\_\_\_\_ (Retail/Wholesale)
2. Name of Shop :- \_\_\_\_\_
3. Name of owner / Prop.: \_\_\_\_\_
4. Licence No :- \_\_\_\_\_
5. Sex :- Male / Female / Others.
6. Date of birth / age :- \_\_\_\_\_
7. Father's/Husband Name \_\_\_\_\_
8. Name of Road :- \_\_\_\_\_
9. Holding No. :- \_\_\_\_\_, 10. Ward No. \_\_\_\_\_
11. PAN No. :- \_\_\_\_\_  
(Enclose Xerox Copy)
12. Area of Shop ( in sq.ft):- \_\_\_\_\_
13. Address of the Prop. :- \_\_\_\_\_  
\_\_\_\_\_
14. Annual Fee :- \_\_\_\_\_ 15. Mobile No. \_\_\_\_\_
16. Payment Amount :- \_\_\_\_\_ M.R. No. \_\_\_\_\_ & Date \_\_\_\_\_
17. No objection of the  
Holding owner :- \_\_\_\_\_  
(Furnished the agreement copy  
if rented)

Date:-

Yours faithfully

Signature of the applicant

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N.B. :- A copy of Voter I Card/address proof and a copy of sketch map showing location & area of the shop/establishment should be submitted with this application form.

